

# GENERAL INFORMATION

**Event Dates:**

Wednesday, March 2<sup>nd</sup> - Saturday, March 5<sup>th</sup>, 2016

**Meeting Site:**

Hilton University of Florida Conference Center  
1714 SW 34<sup>th</sup> Street  
Gainesville, FL 32607  
P: 352-371-3600

**Website:** [cuny2016.lin.ufl.edu](http://cuny2016.lin.ufl.edu)

**Registration/Check-in:**

Please register/check-in at the CUNY Registration Desk, located in the UF Hilton lobby (see map), to receive your name badge and conference materials. Registration includes the CUNY Welcome Reception ("Icebreaker"), breakfast, and morning and afternoon refreshments.

***CUNY Registration Desk hours:***

Wednesday, March 2<sup>nd</sup>, 3:00pm-7:00pm (Please check-in at the CUNY registration desk before attending the Welcome Reception to receive your name badge)

Thursday, March 3<sup>rd</sup>, 7:00am-6:30pm

Friday, March 4<sup>th</sup>, 8:00am-6:30pm

Saturday, March 5<sup>th</sup>, 8:00am-6:30pm

**Information table:**

A CUNY information table will be located in the UF Hilton lobby next to the CUNY Registration Desk, and will be staffed from 7am to 6:30pm daily. Please see the assistants at this table for information about, for instance, local stores and restaurant, lost & found, bus transportation, or if you need to contact one of the organizers.

**Transportation and Parking:*****Parking:***

There is no charge for self-parking at the UF Hilton, even if you aren't a guest of the hotel. If you aren't staying at the UF Hilton, you will be responsible for your own transportation to and from the conference.

***Gainesville Airport Shuttle:***

The UF Hilton provides a shuttle between 7:00am and 10:00pm. Please call the Hilton to make your shuttle reservation. You will need to provide the hotel with your name, date, arrival/departure time, flight number and contact phone number so they can schedule the shuttle for you.

**Wi-Fi**

Complimentary Wi-Fi is available in the meeting space. Please connect using the following instructions:

1. Connect to the Wireless Network: **HHonors**
2. Enter the coupon/promotion code: **CUNY2016**

## **Conference Special Events and Meals:**

### **Wednesday, March 2<sup>nd</sup>**

#### **CUNY Welcome Reception (“Icebreaker”), 5:00pm-7:00pm (Included with registration)**

Florida Room (Inside Albert’s Restaurant at the UF Hilton, see map)  
1714 SW 34<sup>th</sup> Street, Gainesville, FL 32607

Help us kick off the 29<sup>th</sup> Annual CUNY Conference with hors d’oeuvres and network with your colleagues. Please check-in at the CUNY Registration Desk prior to the Welcome Reception to receive your name badge.

### **Friday, March 4<sup>th</sup>**

#### **CUNY Banquet, 7:00pm – 9:00pm (\$50 pre-registration required)**

The Warehouse Restaurant  
502 S Main St, Gainesville, FL 32601  
Complimentary bus transportation will be provided and will leave the UF Hilton starting at 6:30pm.

Enjoy dinner and an evening of live entertainment from the local band, The Savants of Soul. Complimentary bus transportation will be provided to and from the dinner for those who registered for the Banquet. If you would like to add the Banquet to your registration for yourself or a guest, please visit the CUNY registration desk before Friday to pay the \$50 Banquet fee.

### **Thursday, March 3<sup>rd</sup> -Saturday, March 5<sup>th</sup>**

#### **Breakfast, 8:00am-9:00am**

Breakfast is included in the registration and will be provided everyday outside the Century Ballroom at the UF Hilton Conference Center.

#### **Lunch, 12:45pm-3:15pm**

Lunch will be on your own. Lunch options include the following:

- Hilton lunch buffet inside Albert’s Restaurant
- Local Food Trucks located just outside the Hilton Conference Center
- Off-site Dining options at your discretion (see information table for suggestions)

#### **Poster Session Set-up and Take-down:**

Poster sessions will be held Thursday-Saturday from 12:45pm-3:15pm. Presenters of odd-numbered posters will need to be present at their poster from 1:15-2:15pm; Presenters of even-numbered posters will need to be present 2:15-3:15pm. Poster boards and push pins will be provided to hang your poster. Each poster board will be numbered – please refer to the poster session schedule in the program for your poster number. Please hang your poster by 12:45 pm on the day you are scheduled, and remove the poster by the end of that day.

#### **Contacts:**

For questions about program content:

**Edith Kaan**, Chair, CUNY Organizing Committee  
Email: [cuny2016@lin.ufl.edu](mailto:cuny2016@lin.ufl.edu)

For questions about registration and logistics:

**Jenn Walker**, Meeting Planner  
Mobile: (352) 682-5416  
Email: [jwalker@dce.ufl.edu](mailto:jwalker@dce.ufl.edu)

# CONFERENCE MAP

